

**LOWER ALLEN TOWNSHIP  
BOARD OF COMMISSIONERS**

**REGULAR MEETING**

**November 25, 2024**

**6:00 PM**

**AGENDA**

**1. Call to Order by President Villone.** Proof of Publication.

**2. Prayer and Pledge of Allegiance.**

**3. Approval of Meeting Minutes:**      Budget Meeting of October 7<sup>th</sup>, 2024  
    Budget Meeting of October 21<sup>st</sup>, 2024  
    Regular Meeting of November 12<sup>th</sup>, 2024

**4. Audience Participation:** Any item on the agenda.

**5. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

- a. Monthly Department Reports for Community & Economic Development, Facility Maintenance, Fleet Maintenance, Public Works, and Public Safety for October 2024.
- b. Tax Collector's Monthly Report for October 2024.
- c. Check Register of November 15, 2024 in the amount of \$126,643.12.
- d. Check Register of November 22, 2024 in the amount of \$221,160.14.
- e. Payment of Estimate No. 4/FINAL to Kinsley Construction, LLC for labor for the Weis/UMHC Basin Retrofit Project in the amount of \$32,861.44.
- f. Moving Benjamin Peters from probationary to regular full-time status as the Public Works Project Manager, effective December 3, 2024.

**6. PRESIDENT VILLONE**

- a. Accept a motion to approve a manual Check Register of November 21, 2024, in the amount of \$1,075.00 to Eckert, Seamans, Cherin & Mellott for legal services.

7. **Any business pertinent to the Township. Discussions will be limited to ten (10) minutes per person.**

## 8. **COMMUNITY AND ECONOMIC DEVELOPMENT**

- a. Discussion and possible action: Accept a 90-day extension for the SLD #2024-02 Kindt Properties – 1013 Saint Johns Road Preliminary/Final Subdivision and Land Development Plan.
- b. Discussion and possible action: Accept a 90-day extension for the SLD #2024-05 Capital City Mall Preliminary/Final Subdivision Plan.
- c. Discussion and possible action: Accept a 90-day extension for the SLD #2024-08 Merritts Properties, LLC Preliminary/Final Subdivision Plan.
- d. Discussion and possible action: Accept a 90-day extension for the SLD #2023-02 Cedar Run Business Park Preliminary/Final Subdivision and Land Development Plan.
- e. Discussion: SLD 2024-12 4107 Rosemont Avenue Final Minor Subdivision Plan.
  1. Action: Approve SLD 2024-12 4107 Rosemont Avenue Final Minor Subdivision Plan with the following conditions:
    - a) Satisfy all remaining comments listed on Rettew’s letter dated November 11, 2024.
    - b) Satisfy all remaining comments listed on the Cumberland County Planning Department letter dated October 16, 2024.

## 9. **PUBLIC WORKS**

- a. Discussion and possible action: Cumberland County Solid Waste Authority comments and permission to advertise proposed **Ordinance 2024-03** amending Chapter 180, Solid Waste, and replacing it with a new Chapter 180, Solid Waste, to comply with current Act 101 Municipal Recycling Requirements.
- b. Discussion and possible action: Permission to begin the process to form a steering committee to develop a Traffic Calming Policy for the Township.

## 10. **MANAGER**

- a. Discussion: 2025 Fee Schedule.
- b. 2025 Budget.

## 11. **COMMISSIONERS REPORTS**

## 12. **EXECUTIVE SESSION**

- a. Employee Termination
- b. Purchase of a Right-of-Way

## 13. **Adjourn.**